

FENCE / WALL PERMIT APPLICATION

Property Address: _____ Contractor Name: _____

Owner Name: _____ Contractor Address: _____
(street address)

Owner phone number: _____
(city) (state) (zip code)

Contractor phone number: (____) _____

Submission requirements:

- This completed application, with all information provided;
- Fence plan, showing location of proposed fence on a plat of survey. Fence must be located within the property lines of property and may not be placed on any public street right of way, private road easement, or on neighboring property. Any tree(s) measuring 8 inch diameter or greater within 5 feet of proposed fence/wall must be accurately located.
- Additional "clean" copy of Plat of Survey with no markings;
- Permit fee of \$60.
- Contractor must have a current license and permit bond in the amount of \$20,000 on file with the Community Development Department prior to release of permit. Attach copy or call (847) 716-3520 to verify if bond already on file.

1. DESCRIPTION OF PROPERTY

- Multiple-family, institutional, or commercial use? _____(Yes/No) *(If YES, fence or wall must be reviewed and approved by Winnetka Design Review Board)*
- Swimming Pool located on property? _____(Yes/No) *(If YES, fence must meet specific additional requirements of 15.56 of Winnetka Village Code to limit access to pool.)*
- Trampoline located on property? _____(Yes/No) *(If YES, fence must meet specific additional requirements of Section 15.56 of Village Code to limit access to trampoline.)*
- Corner Lot? _____(Yes/No) *(If YES, fences in front or corner yard of corner lots must observe corner visibility "cut-back" to provide adequate visibility at intersection (see diagram, page 3).*
- Property adjacent to alley? _____(Yes/No) *(If YES, fences must be cut back to provide 10 foot visibility "cut back" where alley crosses sidewalk to provide adequate visibility.)*

2. DESCRIPTION OF WORK

A. Describe type of fence and materials to be used:

B. New or Replacement?: _____

C. Maximum height of fence: _____

(Fence may not exceed a total height of 6'-6" from existing natural grade to the top of finished fence posts.)

The maximum height of 6'-6" anticipates that a panel of no greater than 6 feet will be used). A fence panel specified greater than 6'-0" must have a post height inspection to determine compliance with 6'-6" maximum height.

D. Proposed fence located in a front or corner yard? _____ (Yes/No)

(If YES, property corners must be staked and post holes inspected prior to placement of fence). Must also provide a 10- foot visibility triangle where driveways cross sidewalks, including driveways on adjacent properties (see diagram, page 3).

Important additional information:

- Fence must be placed within the property lines, and may not encroach on any public street right-of-way or on any private roadway or easement for ingress and egress;
- Any fence located within a front yard area must have property corners staked, a string line run between property corners, and post holes inspected and approved by the Village prior to placement of fence. Call (847) 716-3520 to schedule inspection (minimum 24 hours advance notice required).
- Fence may not exceed a total height of 6'-6" from existing natural grade to the top of finished fence posts. The maximum height of 6'-6" anticipates that a panel of no greater than 6 feet will be used.
- Any fence proposal which has a fence panel height of greater than 6'-0" shall have posts inspected prior to attachment of panels. Call (847) 716-3520 to schedule inspection (minimum 24 hours advance notice required)
- Fences may not create a hazard to vehicular or pedestrian traffic, and must comply with the minimum corner visibility standards diagrammed on page 3;

I hereby certify that I have read and examined this application and that all statements and information provided are correct; and further certify that I am the Owner of the property, and agree that all work will be performed in compliance with the terms of this permit, approved construction documents, and all applicable Village code requirements.

As owner, I authorize (please print name of authorized agent) _____ to submit this application and to act on my behalf in regard to this application and any permit issued pursuant to this application.

Owner's Signature

Date

As authorized by the owner of the property, for which this permit is being requested, I hereby accept the responsibilities of the owner as set forth above.

Authorized Agent Signature

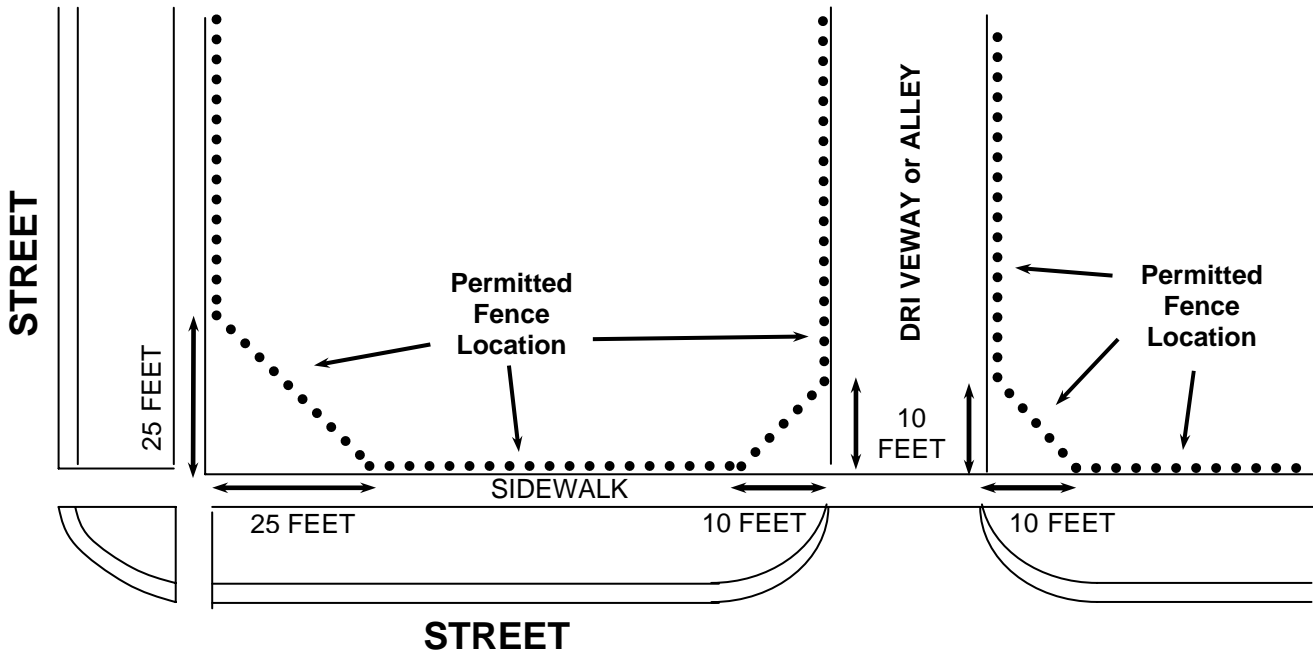
Date

FENCE AND WALL PERMIT APPLICATION
GENERAL INFORMATION AND GUIDELINES

Abbreviated Excerpts from Chapter 23

Street and Driveway Sight Triangles (22.15)- Unless the visibility at right angles to the surface of such fence or wall is not reduced by less than ten percent, then a fence or wall shall not be located within 10 feet of a driveway or alley intersection with a public sidewalk and a fence or wall shall not be located within 25 feet of the street line of two intersecting public or private streets. These sight triangles are measured from the property line.

FENCE SIGHT VISIBILITY REQUIREMENTS



PRECAUTIONARY NOTE

TO FENCE PERMIT APPLICANTS AND CONTRACTORS

WHEN FENCES ARE PROPOSED NEAR OR ADJACENT TO A PUBLIC STREET OR ALLEY:

- IT IS IMPORTANT THAT PROPERTY CORNERS BE ESTABLISHED ACCURATELY AND FENCES LOCATED PROPERLY TO ASSURE THAT NO PART OF A FENCE IS LOCATED WITHIN THE PLATTED STREET OR ALLEY TO ELIMINATE THE POSSIBILITY OF ENCROACHMENT ON PUBLIC PROPERTY.
- DO NOT RELY ON THE LOCATION OF ALLEY PAVEMENT, SIDEWALKS, OR NEIGHBOR'S FENCES FOR AN ASSUMED LOCATION OF YOUR PROPERTY LINE (AN ALLEY PAVEMENT OR SIDEWALK MAY BE 2-3 FEET OR MORE AWAY FROM A PROPERTY LINE TO ALLOW FOR ADEQUATE ROOM FOR SNOW REMOVAL).
- WHEN FENCES ARE PROPOSED TO BE LOCATED IN FRONT YARDS OR ADJACENT TO ALLEYS, PROPERTY CORNERS MUST BE STAKED AND A STRING LINE RUN BETWEEN PROPERTY CORNERS, AND FENCE POST HOLES INSPECTED PRIOR TO PLACEMENT OF FENCE POSTS. CALL (847) 716-3520 TO SCHEDULE AN INSPECTION (MINIMUM 24 HOURS ADVANCE NOTICE).
- THE LOCATION OF PROPERTY LINES CAN BE DETERMINED BY USING THE DIMENSIONS PROVIDED ON THE PLAT OF SURVEY, OR ALTERNATIVELY, CONSIDER USING A LAND SURVEYOR TO STAKE PROPERTY CORNERS.